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| --- |
| **First report of Cause for Concern (Children and Young People/ Vulnerabel Adult)** |
|  |
| This report should be completed by the volunteer raising the cause for concern after discussing it with their / Volunteer Supervisor/ Project Lead/ Safegaurding Lead (see list) |
|  |
| (See Safeguarding C & YP and Adults procedure) |  |
|  |
| Details of volunteer raising concern |
| Name: |  |
| Volunteer Group: |  |
|  |
| Record of Observed Concern |
| Time: |  |  |
| Date: |  |
| Place: |  |
|  |
| Describe the concern in your own words: |
|  |

|  |
| --- |
| Write down any actual words spoken by the child / young person: |
|  |
|  |
| Details of Witnesses: |
| Names | Witness 1: |  |
|  | Witness 2: |  |
|  | Witness 3: |  |
|  |  |  |
|  |  |  |
|  |
| Discuss with Volunteer supervisor / Project Lead /Safeguarding Monitor CSonly (see chart) |
| Outcome of discussion: |  |
|  |

|  |  |
| --- | --- |
| Action Taken: |  |
|  |
| Advice from Volunteer Supervisor/Project lead/ Safegaurding Monitor (CS only) | Yes | No |  |
| Action Taken: |  |
|  |
|  |
| **The Refugees Welcome Designated Safeguarding Trustee must be informed of any potential safeguarding issues and a copy of this form sent** |
| Date sent: |  |  |
|  |
| Refugees Welcome Contact List |
| Name | Position | Phone No | Email |
| **Gill Appleton** | **RW Designated Safeguarding Lead RW****/Afghan (Crewe)** |  | **refugeescheshireeast@gmail.com** |
| **Alex Major** | **RW Safeguarding Lead Macclesfield and Congleton / Volunteer Supervisor (CVSCE): All projects** | **01270 763100****Work mobile 07565 338 486**  | Estelle.Worthington@cvsce.org.uk during normal work hours/days (9 - 4.30pm Wed - Thur, and 9 - 12.30pm on Fri) |
| Nicky Campbell | RW Chair of TrusteesProject lead: Afghan (Macclesfield) |  | **refugeescheshireeast@gmail.com** |
| Anne Towers | Project Lead: Macclesfield and Congleton Syrian, Ukraine (Macclesfield) |  | **refugeescheshireeast@gmail.com** |
| Judith Mayer | Project Lead: Alsager Afghan/ Congleton Ukraine  |  | **refugeescheshireeast@gmail.com** |
| David Raines | Project Lead: Bollington Ukraine  |  | **refugeescheshireeast@gmail.com** |
| Alan Brown | Project Lead: Nantwich Syria |  | **refugeescheshireeast@gmail.com** |
| Tony Smith | Project Lead Alsager |  | **refugeescheshireeast@gmail.com** |
|  |  |  |  |